Elk Grove Montessori School

Tools for the future

FAMILY TUITION AGREEMENT

The following are the terms and conditions with regard your tuition responsibilities with Elk Grove Montessori LLC, dba Elk Grove Montessori School. Please read this document carefully, sign and return to the school office prior to the first day of your child' attendance. This is a legal and binding agreement between the undersigned and the school. Failure to sign and return will automatically terminate your child's enrollment.

_____ is enrolled at Elk Grove Montessori School in the following

program:_____. Monthly tuition for this program is $_____, which include the

following adjustments (if any)_____. The following fees have also been paid:

____ non-refundable registration - $175.00 ____ annual re-registration - $ 50.00

____ Kindergarten Supply Fee - $100.00

- Tuition payments are due on the 1st. Payments received after the 5th of the month will incur a 2% late fee on the total due. Accounts past due 30 days are subject to finance charges at the rate of 1.5% (18% annual).
- There will be a $25 returned item charge on all returned checks and credit card transactions.
- Drop- In Rates are to be paid up front the same day child care is being provided. Drop- In Rates are only applicable to families who are already enrolled in our school.
- The school reserves the right to increase tuition with 30 days written notice.
- If you withdraw your child during the month, tuition is prorated based on the actual number of weeks in attendance. The calculation is 4.3 weeks per month. Please note that a 2 week written notice is required upon withdrawal. If notice is not given, an adjustment of 2 weeks tuition is applied to your account.
- Parents, legal guardians and all parties who assume financial responsibilities for the child are obligated for 100% of the tuition, fees or other agreed upon costs related to the child's attendance. Any agreements between the above parties are not binding and may not substitute Elk Grove Montessori LLC's Family Tuition Agreement.
- Please consult the office for tuition proration and additional assistance regarding tuition at 685-6540.
- Time missed for illness is not credited.
- Please consult the office about scheduling vacation time; tuition can be credited, but there may be a basic charge to hold the program open.
- Late pick-up will result in additional charges of $1 per minute past the scheduled program time.
- All children enter the program with a 2 week trial period. During this time either the parents or the school has the right to terminate this agreement. Minimum tuition fee for all new enrollments is two weeks of posted program fees.
- The school reserves the right to terminate the agreement at any time. Parents not adhering to school guidelines and requests of the administration may be asked to dis-enroll upon immediate notification.
- Enrollment space is limited, children progress to the next group only as space is available.
- All forms provided to parents must be completed and returned to the school office before the child enters the program.
- Full disclosure of the child's health history is required. Failure to disclose health history automatically terminates this agreement. If your child requires special accommodations, please notify the director in writing upon enrollment, or any time during enrollment.
- All legal and collection fees required to enforce this agreement become the responsibility of the undersigned. The undersigned also agrees to be bound by the decision of a neutral arbitrator in deciding issues relating to tuition, attendance or care received at Elk Grove Montessori School.

I have read the Family Tuition Agreement along with the terms and conditions set forth in the Parent Handbook, and understand my responsibilities to Elk Grove Montessori LLC, dba Elk Grove Montessori School' (FEIN – 20-0813990).

Parent/Guardian #1:_____ Date:_____

Parent/Guardian #2:_____ Date:_____

SSN:_____ Driver's License #:_____

School Administration:_____ Date:_____

8842 Williamson Drive, Elk Grove, CA 95624
(916) 685-6540 fax – (916) 685-4410